

BARTONIA

Instructions to Authors

Types of Articles Published

Research papers communicate original research in plant ecology, plant conservation biology, plant systematics, and related topics. Other contributed papers convey the results of studies in floristics, distribution, methods, biography, bibliography, history of botanical exploration, and other topics of botanical interest. Short reports of one or two pages appear in "News and Notes." Other items include obituaries, book reviews, and field trip reports. The focus is on the mid-Atlantic region (Pennsylvania, New Jersey, Delaware, Maryland, New York, Virginia, and West Virginia), but contributions of interest to *Bartonia* readers from farther afield are welcomed.

Manuscript Style

Write in simple, clear sentences. Use the active voice where possible. Avoid redundancy. *Bartonia* generally conforms to the Council of Science Editors, Committee on Form and Style, *CSE Style Manual*.

Consult recent issues of *Bartonia* for style of main headings, subheadings, literature references, table and figure captions, and tables.

Double-space *all* text, including tables.

Do not justify the right margin.

Arrange manuscript copy in this order:

Name, address, e-mail address, and telephone number of corresponding author

Running head (shortest intelligible version of title)

Date of original manuscript submission

Title of paper

Name(s) of author(s)

Institutional address(es) of author(s)

Text of paper

Abstract

Introduction

Methods

Results

Discussion (may include Conclusions)

Literature Cited

Acknowledgments

Tables (with captions)

Figure captions

Figures: send each figure as a separate file using any of the below formats (note the resolution requirements)

EPS (or PDF): Vector drawings, embed all used fonts/or set type to outline.

TIFF (or JPEG): Color or grayscale photographs (halftones), keep to a minimum of 300 dpi.

TIFF (or JPEG): Bitmapped (pure black & white pixels) line drawings, keep to a minimum of 1000 dpi.

TIFF (or JPEG): Combinations bitmapped line/half-tone (color or grayscale), keep to a minimum of 500 dpi.

Manuscript Submission and Review

Submission of a manuscript implies that it is not under consideration in a similar form elsewhere. Authors should electronically send the manuscript with all tables and figures to the Editor. Manuscripts with multiple authors should be accompanied by a clear designation of the corresponding author, to whom all communication from the Editor should be addressed.

The Editor will select at least two reviewers for each manuscript and, on the basis of the reviews, decide on suitability for publication in *Bartonia*. The Editor will return manuscripts judged to require modification, along with suggestions for revision, to the corresponding author. Manuscripts not accepted for publication will be returned to the corresponding author.

Authors who have been asked to resubmit a revised manuscript should make the requested revisions and provide a brief rationale in a letter to the Editor for any reviewers' comments not complied with.

After a manuscript's final acceptance, authors will receive page proofs with a request to proofread and return them within 48 hours of their receipt. At this time, authors also will receive a price schedule and order form for offprints and a page cost donation form, to be returned with payment to the Philadelphia Botanical Club.